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DAVISON COMMUNITY SCHOOLS

Board of Education

Organizational Meeting of the District

Monday, July 13, 2015

7:00 p.m.

Cardinal Center Board Room

MINUTES

MEMBERS PRESENT: Karen Conover
Lawrence Finkbeiner
Andrew Hall
Kim Lindsay
Mark McGlashen
Kathleen Sudia

MEMBER ABSENT: Dale Green

ADMINISTRATION: Eric Lieske, Superintendent of Schools
Kevin Brown, Assistant Superintendent
Holly Halabicky, Executive Director of Student Services
Leslie Young, Director of Business Services
Phil Thom, Director of Operations

STAFF: Verle Gilbert (Jr.), Christine Kuzinski

OTHER GUESTS: Verle Gilbert (Sr.), Cindy Gilbert, Mandy Gilbert, Verle Gilbert (3rd)

ORDER OF BUSINESS:

CALL TO ORDER: The district's organizational meeting of the Davison Board of Education was called to order by President Kathleen Sudia at 7:00 pm in the Cardinal Center Board Room.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by President Kathleen Sudia.

ROLL CALL: Kathy LaFeldt read the roll. Members present: Karen Conover, Lawrence Finkbeiner, Andrew Hall, Kim Lindsay, Mark McGlashen and Kathleen Sudia. Member absent: Dale Green.

APPROVAL OF AGENDA: Moved by Karen Conover, supported by Mark McGlashen, to approve the agenda as presented. The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF CONSENT AGENDA: Moved by Kim Lindsay, supported by Andrew Hall, to approve the consent agenda which included items 1-5 below:

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1. **Approval of Minutes:** Approval of the open session minutes for the previous special meeting of June 15, 2015. Approval of the minutes for committee meetings held since the June 15, 2015 special board meeting.
2. **Approval of Bills for Payment:** Approval of payment of the bills for June 11 through June 30:

AP-Pooled Cash: General Fund, DCER Fund, DTV
Fund, Food Service Fund, and Student Activity Fund \$ 1,703,507.94
3. **Treasurer's Report:** Approval of the Treasurer's Report for the month of June.
4. **Monthly Personnel Report:** Approval of personnel activity for the period of June 11 through July 13, 2015. Assistant Superintendent Brown announced the appointment of Verle Gilbert to Principal of Hahn Intermediate and Christine Kuzinski to Assistant Principal of Hahn Intermediate effective July 1, 2015.

The motion was carried with a vote of 6-yes, 0-no.

COMMUNICATIONS:

From the Public: Visitors were welcomed and invited to address the Board. There was no response from the public.

Correspondence: There was no correspondence to be read.

ACTION ITEMS:

AUTHORIZATION OF BANKS TO SERVE AS DEPOSITORIES OF SCHOOL BOND MONIES FOR INVESTMENT PURPOSES: Moved by Mark McGlashen, supported by Larry Finkbeiner, that the following financial institutions serve as depositories of school bond monies for investment purposes for the 2015/2016 fiscal year:

- 1) First Merit Bank (Citizens Commercial & Savings Bank)
- 2) Hantz Bank
- 3) Fifth/Third Bank
- 4) JP Morgan Chase Bank
- 5) Bank of America
- 6) Michigan School District Liquid Asset Fund Plus
- 7) Oxford Bank
- 8) First Place Bank
- 9) Flagstar
- 10) The State Bank
- 11) PNC

The motion was carried with a vote of 6-yes, 0-no.

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RENEWAL OF ACCOUNTS WITHIN THE ABOVE ENUMERATED DEPOSITORIES:

Moved by Karen Conover, supported by Mark McGlashen, to approve the following enumerated accounts.

<u>ACCOUNT NUMBERS</u>		
230007792807	JPM Chase Bank	AP Pooled Checking
230007792765	JPM Chase Bank	Payroll Checking
235000562761	JPM Chase Bank	Building & Site Sinking Fund
235000562779	JPM Chase Bank	Debt Retirement Fund
230007680564	JPM Chase Bank	DCS Employee Flexible Spending
235001284100	JPM Chase Bank	DCS Employee Benefit Account - Meritain
000211862206	JPM Chase Bank	2013 Bond Purchase
0009231705	First Merit Bank	Payroll Clearing Account
200872	MILAF CADRE	General Fund - Investment Account
221395	MILAF CADRE	Scholarship Trust Fund

The motion was carried with a vote of 6-yes, 0-no.

AUTHORIZED SIGNATURES: Moved by Kim Lindsay, supported by Andrew Hall, to authorize the President, Secretary, and Treasurer to sign all district checks upon the various accounts of the district, either by personal signature or facsimile. The motion was carried with a vote of 6-yes, 0-no.

DELEGATION OF TREASURER'S DUTIES: Moved by Karen Conover, supported by Mark McGlashen, to authorize the delegation of all day-to-day duties of the Treasurer identified in Board Policy 0170 to the Director of Business Services. There was discussion. The motion was carried with a vote of 6-yes, 0-no.

DELEGATION OF INVESTMENT DUTIES: Moved by Kim Lindsay, supported by Larry Finkbeiner, to approve the resolution to authorize the Treasurer to invest surplus funds of the district and to authorize delegation of this duty to the Superintendent and/or Director of Business Services. The motion was carried with a vote of 6-yes, 0-no.

AUTHORIZATION TO NEGOTIATE LOANS AND OTHER FINANCIAL

TRANSACTIONS: Moved by Karen Conover, supported by Andrew Hall, to adopt the following resolution:

"That the board president, superintendent of schools, and/or director of business services are authorized, on behalf of, and in the name of the Davison Community Schools to negotiate and process loans and financial accommodation forms."

The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF 403(b) TSA VENDORS – INVESTMENT PROVIDERS LIST: A copy of the 2015/2016 investment provider listing for the school district's 403(b) Tax Sheltered Annuity plan was provided. There was discussion and questions were answered. Moved by Karen Conover, supported by Kim Lindsay, to approve the 403(b) Vendor listing for the 2015/2016 school year. The motion was carried with a vote of 6-yes, 0-no.

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SCHOOL ATTORNEYS: Moved by Karen Conover, supported by Mark McGlashen, that the Board approve the continuation of its affiliation with the law firms of Thrun Law Firm of Lansing, J. David Karr of Davison, Dean & Fulkerson of Troy and Secrest Wardle of Farmington Hills. The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF DISTRICT AUDITORS: Moved by Kim Lindsay, supported by Andrew Hall, that the Board approve the continuation of its affiliation with Yeo and Yeo to conduct our financial audits. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

MEETING DAYS AND TIMES: Board members were provided with a list of proposed meeting days, times, and locations for the 2015/2016 school year. Moved by Karen Conover, supported by Larry Finkbeiner, to approve the list of meeting days, times and locations for the 2015/2016 school year. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

Following is the approved list of meeting days, times, and locations for 2015/2016:

Day	Time	Location
1. Monday, July 13, 2015 (District Organizational Meeting)	7 pm	1. Cardinal Center Board Room
2. Monday, August 10, 2015	7 pm	2. Cardinal Center Board Room
3. Monday, September 14, 2015	7 pm	3. DHS Athletic Meeting Room
4. Monday, October 5, 2015	7 pm	4. DHS Athletic Meeting Room
5. Monday, November 2, 2015	7 pm	5. DHS Athletic Meeting Room
6. Monday, December 7, 2015	7 pm	6. DHS Athletic Meeting Room
7. Monday, January 11, 2016 (Board Organizational Meeting)	7 pm	7. DHS Athletic Meeting Room
8. Monday, February 1, 2016	7 pm	8. DHS Athletic Meeting Room
9. Monday, March 7, 2016	7 pm	9. DHS Athletic Meeting Room
10. Monday, April 18, 2016	7 pm	10. DHS Athletic Meeting Room
11. Monday, April 25, 2016 (Planned Special Meeting)	7 pm	11. Cardinal Center Board Room
12. Monday, May 2, 2016	7 pm	12. DHS Athletic Meeting Room
13. Monday, June 13, 2016	7 pm	13. DHS Athletic Meeting Room
14. Monday, June 27, 2016 (Planned Special Meeting)	7 pm	14. Cardinal Center Board Room

MHSAA MEMBERSHIP APPROVAL: Each year the Board is asked to renew the district's membership in the Michigan High School Athletic Association. This membership is voluntary and free of cost, but is necessary in order for our athletic teams to be eligible to participate in MHSAA-sponsored tournaments. Moved by Kim Lindsay, supported by Larry Finkbeiner, to approve district membership in the Michigan High School Athletic Association for 2015/2016. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no. (A copy of the resolution follows the official minutes.)

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ANNUAL SAGINAW VALLEY LEAGUE MEMBERSHIP APPROVAL: It was recommended that the Board confirm our district's intention to continue membership in the Saginaw Valley League for the 2015/2016 school year. Moved by Mark McGlashen, supported by Kim Lindsay, to continue membership in the Saginaw Valley League for 2015/2016 school year. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

ACCEPTANCE OF CONTRIBUTIONS: Moved by Mark McGlashen, supported by Karen Conover, to gratefully accept the following contributions and to direct the superintendent to express the Board's gratitude in writing:

- Mark Owen, on behalf of the MEEMIC Insurance Agency, donated \$800.00 to the district to help offset the costs of the annual staff recognition luncheon.
- On June 7, 2015, parishioners from Davison Free Methodist Church participated in their annual "Serve the City" event and Davison Community Schools benefitted from three of their projects: 1) Provided 120 "summer survival" bags containing food items and snacks, hygiene products and school supplies for each student at Davison Alternative Education. 2) Painted the inside of the Collins Field Stadium locker room. 3) Landscaped the Collins Field Stadium complex.

The motion was carried with a vote of 6-yes, 0-no.

INFORMATIONAL ITEMS:

From our Superintendent:

- Superintendent Lieske updated the Board on the district's summer construction projects.

Other Matters Which May Properly Come Before the Board (From Board members):

- There were no comments made by members of the Board of Education.

Future Meeting Dates:

Next Regular Meeting: Monday, August 10, 2015, 7:00 pm
Cardinal Center Board Room
1490 N. Oak Road, Davison, MI 48423

ADJOURNMENT: Moved by Karen Conover, supported by Kim Lindsay, to adjourn the meeting at 7:39 pm. The motion was carried with a vote of 6-yes, 0-no.

Respectfully submitted:

Karen Conover, Secretary
Davison Board of Education