

Initials: _____

DAVISON COMMUNITY SCHOOLS

Board of Education

Organizational Meeting of the District

Wednesday, July 13, 2016

7:00 p.m.

Cardinal Center Board Room

MINUTES

MEMBERS PRESENT: Karen Conover
Dale Green
Andrew Hall
Kim Lindsay
Mark McGlashen
Kathleen Sudia

MEMBER ABSENT: Lawrence Finkbeiner

ADMINISTRATION: Eric Lieske, Superintendent of Schools
Leslie Young, Director of Business Services

OTHER GUESTS: Dr. Wayne Peters (NEOLA)

ORDER OF BUSINESS:

CALL TO ORDER: The district's organizational meeting of the Davison Board of Education was called to order by President Kathleen Sudia at 7:00 pm in the Cardinal Center Board Room.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by President Kathleen Sudia.

ROLL CALL: Kathy LaFeldt read the roll. Members present: Karen Conover, Dale Green, Andrew Hall, Kim Lindsay, Mark McGlashen and Kathleen Sudia. Member absent: Lawrence Finkbeiner.

APPROVAL OF AGENDA: Moved by Karen Conover, supported by Dale Green, to approve the agenda as presented. The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF CONSENT AGENDA: Moved by Kim Lindsay, supported by Andrew Hall, to approve the consent agenda which included items 1-4 below:

1. **Approval of Minutes:** Approval of the open session minutes for the previous special meeting of June 26, 2016. Approval of the minutes for committee meetings held since the June 26, 2016 special board meeting.

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2. **Approval of Bills for Payment:** Approval of payment of the bills for June 25 through June 30:

AP-Pooled Cash: General Fund, DCER Fund, DTV
Fund, Food Service Fund, and Student Activity Fund \$ 479,270.07
3. **Treasurer's Report:** Approval of the Treasurer's Report for the month of June.
4. **Monthly Personnel Report:** Approval of personnel activity for the period of June 10 through July 11, 2016.

The motion was carried with a vote of 6-yes, 0-no.

COMMUNICATIONS:

From the Public: Visitors were welcomed and invited to address the Board. There was no response from the public.

Correspondence: There was no correspondence to be read.

ACTION ITEMS:

AUTHORIZATION OF BANKS TO SERVE AS DEPOSITORIES OF SCHOOL BOND MONIES FOR INVESTMENT PURPOSES: Moved by Karen Conover, supported by Dale Green, that the following financial institutions serve as depositories of school bond monies for investment purposes for the 2016/2017 fiscal year:

- 1) First Merit Bank (Citizens Commercial & Savings Bank)
- 2) Hantz Bank
- 3) Fifth/Third Bank
- 4) JP Morgan Chase Bank
- 5) Bank of America
- 6) Michigan School District Liquid Asset Fund Plus
- 7) Oxford Bank
- 8) First Place Bank
- 9) Flagstar
- 10) The State Bank
- 11) PNC
- 12) Eastern Michigan Bank

The motion was carried with a vote of 6-yes, 0-no.

RENEWAL OF ACCOUNTS WITHIN THE ABOVE ENUMERATED DEPOSITORIES:

Moved by Kim Lindsay, supported by Mark McGlashen, to approve the following enumerated accounts:

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ACCOUNT
NUMBERS

230007792807	JPM Chase Bank	AP Pooled Checking
230007792765	JPM Chase Bank	Payroll Checking
235000562761	JPM Chase Bank	Building & Site Sinking Fund
235000562779	JPM Chase Bank	Debt Retirement Fund
230007680564	JPM Chase Bank	DCS Employee Flexible Spending
235001284100	JPM Chase Bank	DCS Employee Benefit Account - Meritain
000211862206	JPM Chase Bank	2013 Bond Purchase
0009231705	First Merit Bank	Payroll Clearing Account
200872	MILAF CADRE	General Fund - Investment Account
221395	MILAF CADRE	Scholarship Trust Fund

The motion was carried with a vote of 6-yes, 0-no.

AUTHORIZED SIGNATURES: Moved by Karen Conover, supported by Kim Lindsay, to authorize the President, Secretary, and Treasurer to sign all district checks upon the various accounts of the district, either by personal signature or facsimile. The motion was carried with a vote of 6-yes, 0-no.

DELEGATION OF TREASURER'S DUTIES: Moved by Kim Lindsay, supported by Mark McGlashen, to authorize the delegation of all day-to-day duties of the Treasurer identified in Board Policy 0171.4 to the Director of Business Services. There was discussion. The motion was carried with a vote of 6-yes, 0-no.

DELEGATION OF INVESTMENT DUTIES: Moved by Karen Conover, supported by Andrew Hall, to approve the resolution to authorize the Treasurer to invest surplus funds of the district and to authorize delegation of this duty to the Superintendent and/or Director of Business Services. The motion was carried with a vote of 6-yes, 0-no.

AUTHORIZATION TO NEGOTIATE LOANS AND OTHER FINANCIAL TRANSACTIONS: Moved by Kim Lindsay, supported by Mark McGlashen, to adopt the following resolution:

"That the board president, superintendent of schools, and/or director of business services are authorized, on behalf of, and in the name of the Davison Community Schools to negotiate and process loans and financial accommodation forms."

The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF 403(b) TSA VENDORS – INVESTMENT PROVIDERS LIST: A copy of the 2016/2017 investment provider listing for the school district's 403(b) Tax Sheltered Annuity plan was provided. Moved by Karen Conover, supported by Andrew Hall, to approve the 403(b) Vendor listing for the 2016/2017 school year. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

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SCHOOL ATTORNEYS: Moved by Karen Conover, supported by Dale Green, that the Board approve the continuation of its affiliation with the law firms of Thrun Law Firm of Lansing, J. David Karr of Davison, Dean & Fulkerson of Troy and Secret Wardle of Farmington Hills. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF DISTRICT AUDITORS: Moved by Kim Lindsay, supported by Mark McGlashen, that the Board approve the continuation of its affiliation with Yeo and Yeo to conduct our financial audits. The motion was carried with a vote of 6-yes, 0-no.

MEETING DAYS AND TIMES: Board members were provided with a list of proposed meeting days, times, and locations for the remaining months of the 2016 calendar year. Moved by Mark McGlashen, supported by Andrew Hall, to approve the list of meeting days, times, and locations for the remaining 2016 calendar year. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

Following is the approved list of meeting days, times, and locations for the remaining 2016 calendar year:

Day	Time	Location
1. Wednesday, July 13, 2016 (District Organizational Meeting)	7 pm	1. Cardinal Center Board Room
2. Monday, August 8, 2016	7 pm	2. Cardinal Center Board Room
3. Monday, September 12, 2016	7 pm	3. DHS Athletic Meeting Room
4. Monday, October 3, 2016	7 pm	4. DHS Athletic Meeting Room
5. Monday, November 7, 2016	7 pm	5. DHS Athletic Meeting Room
6. Monday, November 21, 2016 (Planned Special Meeting)	7 pm	6. Cardinal Center Board Room
7. Monday, December 5, 2016	7 pm	7. DHS Athletic Meeting Room

MHSAA MEMBERSHIP APPROVAL: Each year the Board is asked to renew the district's membership in the Michigan High School Athletic Association. This membership is voluntary and free of cost, but is necessary in order for our athletic teams to be eligible to participate in MHSAA-sponsored tournaments. Moved by Karen Conover, supported by Dale Green, to approve district membership in the Michigan High School Athletic Association for 2016/2017. The motion was carried with a vote of 6-yes, 0-no. (A copy of the resolution follows the official minutes.)

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ANNUAL SAGINAW VALLEY LEAGUE MEMBERSHIP APPROVAL: It was recommended that the Board confirm our district's intention to continue membership in the Saginaw Valley League for the 2016/2017 school year. Moved by Kim Lindsay, supported by Dale Green, to continue membership in the Saginaw Valley League for 2016/2017 school year. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF POLICIES FOR THE FIRST READING: The Board Policy & Planning Committee recommended approval of the following policies for the first reading:

Section 0000 - Board Bylaws
Section 1000 – Administration
Section 3000 – Professional Staff
Section 4000 – Support Staff
Section 5000 – Students
Section 6000 – Finances
Section 7000 – Property
Section 9000 - Relations

Moved by Kim Lindsay, supported by Dale Green, to approve the first reading of the recommended policies. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

ACCEPTANCE OF CONTRIBUTIONS: Moved by Karen Conover, supported by Mark McGlashen, to gratefully accept the following contributions and to direct the superintendent to express the Board's gratitude in writing:

- Mark Owen, on behalf of the MEEMIC Insurance Agency, donated \$700 to the district to help offset the costs of the annual staff recognition luncheon.
- Rob Moquin on behalf of AAA donated \$100 to Hill Elementary for having best results on seatbelt/safety seat survey, \$50 to Siple for second place and \$25 each to Central and Gates. The \$200 in total donations will be used to benefit students at each building.
- Pastor Glenn Teal and members of the Davison Free Methodist Church donated 120 Summer Survival Packs to Davison Alternative Education (DAE). The packs supplied DAE students with snacks, school supplies and personal items to let them know that someone cares.

The motion was carried with a vote of 6-yes, 0-no.

INFORMATIONAL ITEMS:

