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DAVISON COMMUNITY SCHOOLS

Board of Education

Monday, June 16, 2014

7:00 p.m.

Cardinal Center Board Room

MINUTES

MEMBERS PRESENT: Karen Conover
Lawrence Finkbeiner
Dale Green
Kim Lindsay
Mark McGlashen
Kathleen Sudia
Doug Theodoroff

ADMINISTRATION: Eric Lieske, Superintendent
Kevin Brown, Assistant Superintendent
Donna Whitley, Executive Director of Student Services
Phil Thom, Director of Operations
Leslie Young, Director of Business Services

STAFF: Jennifer Mieslik

OTHER GUESTS: Sara Eisenman

ORDER OF BUSINESS:

CALL TO ORDER: The regular meeting of the Davison Board of Education was called to order by President Kathleen Sudia at 7:00 pm in the Cardinal Center.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by President Kathleen Sudia.

ROLL CALL: Kathy LaFeldt read the roll. Members present: Karen Conover, Lawrence Finkbeiner, Dale Green, Kim Lindsay, Mark McGlashen, Kathleen Sudia, and Doug Theodoroff.

APPROVAL OF AGENDA: Moved by Doug Theodoroff, supported by Karen Conover, to approve the agenda as presented. The motion was carried with a vote of 7-yes, 0-no.

APPROVAL OF CONSENT AGENDA: Moved by Kim Lindsay, supported by Larry Finkbeiner, to approve the consent agenda which included items 1-4 below:

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1. **Approval of Minutes:** Approval of the open session minutes for the previous regular meeting of June 2, 2014. Approval of the minutes for committee meetings held since the June 2, 2014 board meeting.

2. **Approval of Bills for Payment:** Approval of payment of the bills for May 29 - June 11, 2014:

AP-Pooled Cash: General Fund, DCER Fund, DTV
Fund, Food Service Fund, and Student Activity Fund \$ 543,171.21

3. **Monthly Personnel Report:** Approval of personnel activity for the period of May 30 - June 13, 2014.

4. **Final Amendments of 2013/2014 General Fund, School Service Fund, Debt Retirement Fund, and Capital Projects Fund:** Approval of a final revision of the 2013/2014 General Operating Fund, School Service Special Revenue Fund, Debt Retirement Fund, and Capital Projects Fund budgets, reflecting minor recent adjustments in revenues and expenditures.

The motion was carried with a vote of 6-yes, 0-no, 1-abstention (Dale Green, due to a conflict of interest regarding the Monthly Personnel Report).

COMMUNICATIONS:

From the Public: Visitors were welcomed and invited to address the Board. There was no response from the public.

Correspondence: There was no correspondence to be read.

ACTION ITEMS:

RESOLUTION TO BORROW: It is necessary annually at this time for the district to borrow funds in anticipation of state aid which will be received later in the year. Mrs. Young prepared a cash flow analysis using preliminary revenue figures furnished by the Michigan Department of Education that reveals the need to borrow \$4.9 million. A summary memo from Mrs. Young and a resolution drawn by Attorney Matthew Hiser of Thrun Law Firm was presented. Moved by Karen Conover, supported by Mark McGlashen, to approve the resolution to borrow \$4.9 million. There was discussion. The motion was carried with a vote of 7-yes, 0-no. (A copy of the resolution follows the official minutes.)

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APPROVAL OF TAX RATE: Leslie Young reviewed information regarding tax rate certification for the coming year, and invited members of the Board and the audience to ask questions under the Truth in Taxation requirements. No one from the Board or audience chose to speak. Moved by Kim Lindsay, supported by Doug Theodoroff, to request collection of 2014 property taxes at the following rates:

<i>Non-Primary Residency Exemption Properties for operating purposes</i>	<i>18 mills</i>
<i>Commercial Personal Properties for operating purposes</i>	<i>6 mills</i>
<i>Extra voted for Sinking Fund</i>	<i>1.4016 mills</i>
<i>Extra voted Debt Service 1996 (refunded 2004)</i>	<i>1.2900 mills</i>
<i>Extra voted Debt Refunding 2003 (refunded 2012)</i>	<i>.2800 mills</i>
<i>Extra voted Debt Refunding 2003 (refunded 2013)</i>	<i>.4800 mills</i>
<i>Extra voted Debt Service 2013</i>	<i>.6900 mills</i>

The motion was carried with a vote of 7-yes, 0-no.

ADOPTION OF 2014/2015 BUDGETS: The Finance Committee has reviewed and discussed the budgets for the 2014/2015 school year. These were reviewed by Leslie Young and recommended for adoption. Mrs. Young invited members of the Board and the audience to ask questions. There was discussion from the Board and questions were answered. No one in the audience chose to speak. Moved by Kim Lindsay, supported by Doug Theodoroff, to approve the following 2014/2015 budgets: (1) the General Operating Fund; (2) the School Service Special Revenue Fund; (3) the Debt Retirement Fund; and (4) the Building and Site Capital Projects Fund. The motion was carried with a vote of 7-yes, 0-no.

MEMBERSHIP IN THE MASB AND THE MASB'S LEGAL TRUST FUND:

Communication was received regarding the 2014/2015 membership renewal in the MASB and the MASB's Legal Trust Fund. This year's fee for these associations will be \$6,995 for the school district membership and \$395 for the legal trust fund annual renewal contribution totaling \$7,390. This membership is voluntary and its value was noted. Moved by Karen Conover, supported by Dale Green, to renew Davison's membership in the MASB and the MASB's Legal Trust Fund as indicated above. The motion was carried with a vote of 7-yes, 0-no

APPROVAL OF REDUCTION OF CERTIFIED STAFF RESOLUTION: Approval to reduce five certified staff members due to the termination of the elementary math interventionist program. Moved by Karen Conover, supported by Larry Finkbeiner to approve the reduction of certified staff. There was discussion and questions were answered. The motion was carried with a vote of 7-yes, 0-no.

APPROVAL OF FOOD SERVICE MANAGEMENT CONTRACT: Phil Thom provided a recommendation memorandum indicating proposals were received and reviewed from two food service management companies to administer and manage the district's food service program. The bidding of these services is highly regulated by the Michigan

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Department of Education and the contract meets their approval. This one-year contract will take effect July 1, 2014, include a guaranteed profit margin, and have up to four annual renewals available. Moved by Mark McGlashen, supported by Doug Theodoroff to approve the contract with Chartwells School Dining for the management of the school district's food service program. There was discussion and questions were answered. The motion was carried with a vote of 7-yes, 0-no.

APPROVAL OF CENTRAL ELEMENTARY FURNITURE BIDS: Bids have been received for the purchase of furniture for Central Elementary. Phil Thom provided a recommendation memorandum and a letter summarizing the results of the bids for Board review. Moved by Karen Conover, supported by Doug Theodoroff, to approve the recommended furniture purchases for Central Elementary. There was discussion and questions were answered. The motion was carried with a vote of 7-yes, 0-no.

ACCEPTANCE OF CONTRIBUTIONS: Moved by Larry Finkbeiner, supported by Doug Theodoroff, to gratefully accept the following contributions and to direct the superintendent to express the Board's gratitude in writing:

- Davison Alternative Education senior Hannah Humphrey donated \$61.87 to the Cardinals Care Fund to assist students who have a health-related emergency need. Hannah raised this money as part of her senior exit project.
- Davison High School sophomore Alexis Rennie provided a monetary donation to the Cardinals Care Fund to help assist other students who are in need.
- Mr. Mike Wojo of Wojo's Garden Splendors donated all the plants and seeds for the Hahn Intermediate Community Garden. This donation allows for fifth and sixth graders to have an ownership in the garden which provides an excellent learning opportunity on how to grow, harvest and prepare vegetables.
- Karen Lieske, a Davison parent, donated an assortment of new prizes (Beanie Babies, toys, etc.) to Gates Elementary to be used in the special education classroom as rewards for students working on their behavior.
- Neil and Rose Parr of Davison donated two computer monitors, two televisions, two computer towers and various computer accessories to the technology department for use as needed throughout the district.

The motion was carried with a vote of 7-yes, 0-no.

INFORMATIONAL ITEMS:

From our Superintendent:

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- Superintendent Lieske suggested Board members consider moving to electronic, paperless Board of Education meetings.
- Michelle Edwards is representing the district this evening at the quarterly Quad Unit meeting located at the Davison Township.
- In celebration of Davison's 125th birthday, the Chamber of Commerce is recreating the human flag from the city's centennial celebration 25 years ago. The human flag will be displayed at Collins Field on Sunday, June 22, at 12:00 pm.
- The district's Annual End-of-the-Year Staff Luncheon will take place on Thursday, June 19, at 12:15 pm. Kim Lindsay will represent the DEF as the Master of Ceremonies. All Board members are encouraged to attend.
- Arrangements have been made for all district administrators to attend a two day basic training in the MASA School Advance Administration Evaluation tool on August 13 and 14. The district may use this tool for the superintendent's evaluation at which time all board members will also need special training.
- Congratulations to Executive Director of Student Services Donna Whitley. Due to her approaching retirement, this is her last officially attended Davison Board of Education meeting.

Other Matters Which May Properly Come Before the Board (From Board members):

- The Board of Education made comments.

Future Meeting Date:

Next Regular Meeting: <u>(Organizational Meeting of the District)</u>	Monday, July 21, 2014 7:00 pm Cardinal Center Board Room 1490 North Oak Road Davison, MI 48423
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ADJOURNMENT: Moved by Karen Conover, supported by Doug Theodoroff, to adjourn the meeting at 7:43 pm. The motion was carried with a vote of 7-yes, 0-no.

Respectfully submitted:

Karen D. Conover, Secretary
Davison Board of Education