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# DAVISON COMMUNITY SCHOOLS

## Board of Education

Monday, August 3, 2020

7:00 p.m.

Cardinal Center Board Room

### MINUTES

**MEMBERS PRESENT:** Karen Conover  
John Hair  
Mark McGlashen  
Diane Rhines  
Matthew Smith  
Granger Stefanko  
Kathleen Sudia

**ADMINISTRATION:** Kevin Brown, Superintendent  
Matt Lobban, Assistant Superintendent

### **ORDER OF BUSINESS:**

**CALL TO ORDER:** The regular meeting of the Davison Board of Education was called to order by President Kathleen Sudia at 7:00 pm in the Cardinal Center Board Room.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by President Kathleen Sudia.

**ROLL CALL:** Robin Ricica read the roll. Members present: Karen Conover, John Hair, Mark McGlashen, Diane Rhines, Matthew Smith, Granger Stefanko, Kathleen Sudia.

**APPROVAL OF AGENDA:** Moved by Matthew Smith, supported by Mark McGlashen, to approve the agenda as presented. The motion was carried with a vote of 7-yes, 0-no.

**APPROVAL OF CONSENT AGENDA:** Moved by Karen Conover, supported by John Hair, to approve the consent agenda which included items 1-5 below:

1. **Approval of Minutes:** Approval of the regular session minutes for the previous regular meeting of July 15, 2020. Approval of the minutes for committee meetings held since July 15, 2020.
2. **Approval of Bills for Payment:** Approval of payment of bills through July 23:  
AP-Pooled Cash: General Fund, DCER Fund, DTV Fund  
Food Service Fund, and Student Activity Fund \$1,492,898.29
3. **Treasurer's Report:** Approval of the Treasurer's Report through July 23, 2020.

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4. **Monthly Personnel Report:** Approval of personnel activity for the period of July 13 through July 30, 2020.
5. **End of Year Financial Report:** Approval of the End of Year Financial Report through June 30, 2020, including budgets for the General Operating Fund, DCER Fund, DTV Fund, School Lunch Fund, and Student Activity Fund.

The motion was carried with a vote of 7-yes, 0-no.

### **COMMUNICATIONS:**

**From the Public:** Visitors were welcomed and invited to address the Board.

- Assistant Superintendent Matt Lobban read a letter submitted by Davison Educational Association (DEA) President, Kristin Kneff, regarding the district's return to school plan. Mrs. Kneff questioned whether the plan was enough to keep students and staff safe.

**Correspondence:** There was no correspondence to be read.

### **ACTION ITEMS:**

**APPROVAL OF THE DISTRICT'S "RETURN TO SCHOOL" PLAN:** The District has completed our Return to School plan approved by the Genesee Intermediate School District. This plan was provided to Board members prior to the meeting. There was discussion and questions were answered. Superintendent Brown responded to Mrs. Kneff's letter, read during public comment, prior to the Board's approval of the district's return to school plan. Moved by Karen Conover, supported by Diane Rhines, to approve the 2020-2021 District's Plan to Return to School. The motion carried with a vote of 7-yes, 0-no.

**APPROVAL OF THE 2020-2021 PARENT AND STUDENT HANDBOOK:** Every year the District updates its Parent and Student Handbook. The updated handbook was previously provided to Board members for their review. Due to state pupil accounting practices, the Parent and Student Handbook requires Board approval each year. Moved by Matthew Smith, supported by Granger Stefanko, to approve the 2020-2021 Parent and Student Handbook. The motion carried with a vote of 7-yes, 0-no.

**APPROVAL OF DISTRICT COURSES:** The Michigan Department of Education requires the Board of Education of a local school district to authorize its courses annually. The courses offered for credit at Davison High School can be found in the Davison High School Course Catalog which is posted on our website at:

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<https://www.davisonschools.org/site/handlers/filedownload.ashx?moduleinstanceid=5403&dataid=11803&FileName=20202021CourseSelectionBookupdated.pdf>

In addition to the courses listed in the Davison High School Course Catalog, Davison Alternative Education High School offers the following courses for high school credit:

- School to Work
- Senior Project
- Creative Writing
- Consumer Math
- SAT Prep

A list of all courses offered in grades Developmental Kindergarten (DK) - eighth grade was attached. All of the courses, DK-12th grade, have an ACC approved curriculum.

The Davison Community Schools has also created our own Davison online courses utilizing ACC approved curriculum aligned to state standards and taught by Davison High School teachers. The Davison Community Schools also enrolls students in online courses and curriculum through the Genesee Intermediate District's GenNET portal. All of the courses offered through GenNET have been reviewed to ensure they are aligned to Michigan state standards.

Moved by Matthew Smith, supported by John Hair, to approve the courses listed in the Davison High School Course Catalog, the additional courses identified as taught at Davison Alternative High School, the courses listed for DK-eighth grade, Davison online courses and online courses offered through the GenNET portal for the 2020/2021 school year. The motion carried with a vote of 7-yes, 0-no.

**APPROVAL OF THE DAVISON COMMUNITY SCHOOLS CARDINAL STADIUM RESTROOM PROJECT:** Bids have been received for the Cardinal Stadium project at Davison High School. A recommendation memorandum was attached from Executive Director of Operations Phil Thom which includes a bid tabulation and recommendation letter from DCC Construction. The Buildings/Grounds & Transportation Committee reviewed the recommendations and unanimously agreed to approve the recommendation to award the bids as described below:

Concrete – Fessler & Bownan, Inc. (\$106,000.00)  
Masonry – McMath Masonry Inc. (\$93,280.00)  
Door Openings, Frames & Drywall Finishes – J. Perez Construction Inc.  
(\$31,000.00)  
Restroom Dividers & Doors – R. E. Legette (\$31,655.00)  
Plumbing – Dickerson Mechanical (\$68,600.00)  
HVAC – Dickerson Mechanical (\$23,800.00)  
Site Work – Kennedy Excavating (\$62,391.00)

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Moved by Granger Stefanko, supported by Mark McGlashen, to approve the low bids listed above for the Davison High School Cardinal Stadium restroom project. The motion carried with a vote of 7-yes, 0-no.

**APPROVAL OF THE DAVISON COMMUNITY SCHOOL MECHANICAL UPGRADES AT THE DAVISON HIGH SCHOOL, HAHN INTERMEDIATE & MIDDLE SCHOOL PROJECTS:** Bids were received for the mechanical upgrades at the high school, middle school and Hahn Intermediate. A recommendation memorandum from Executive Director of Operations Phil Thom which included a bid tabulation and recommendation letter from DCC Construction was attached. The Buildings/Grounds & Transportation Committee reviewed the recommendations and unanimously agreed to approve the recommendation. Moved by John Hair, supported by Granger Stefanko, to award the low bid to L.J. Roll Refrigeration Company in the amount of \$135,000.00 for the mechanical upgrades at the Davison High school, Davison Middle School and Hahn Intermediate. The motion carried with a vote of 7-yes, 0-no.

**ACCEPTANCE OF CONTRIBUTIONS:** Moved by Karen Conover, supported by Matthew Smith, to gratefully accept the following contributions and to direct the Superintendent to express the Board's gratitude in writing:

- Myrna Lamb donated 60 handmade masks to the Davison Community Schools for both students and staff members. She plans to continue making and donating masks to our district.

The motion was carried with a vote of 7-yes, 0-no.

### **INFORMATIONAL ITEMS:**

#### **From our Superintendent:**

- Our final two graduation ceremonies are scheduled for this Sunday, August 9. We had hoped to be moved into Phase 5 by now and hold traditional graduations, but unfortunately that has not happened and we will be holding drive up ceremonies like we did on July 13.
- Superintendent Brown had previously shared pictures of the abatement and put-back project at the high school with Board members and discussed what a great job the contractors did with the abatement and put back. The new roof at the high school gymnasium is completed as well as the roof at the Alternative Education Building. The Siple Elementary roof project has also begun and will be completed before school begins on August 17.
- Superintendent Brown stated the design work on the high school auditorium and DTV studio is amazing.

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**Other Matters Which May Properly Come Before the Board (From Board members):**

- There were no comments made by the Board of Education.

**Future Meeting Date:**

Next Regular Meeting: Monday, September 14, 2020  
7:00 pm  
Davison High School  
Athletic Meeting Room  
1250 S. Oak Road  
Davison, MI 48423

**ADJOURNMENT:** Moved by Karen Conover, supported by Matthew Smith, to adjourn the meeting at 7:29 pm. The motion was carried with a vote of 7-yes, 0-no.

Respectfully submitted:

  
Karen D. Conover, Secretary  
Davison Board of Education