

Initials: KDC

## DAVISON COMMUNITY SCHOOLS

**Board of Education**  
Organizational Meeting of the District  
Wednesday, July 18, 2018  
7:00 p.m.  
Cardinal Center Board Room

### MINUTES

**MEMBERS PRESENT:** Karen Conover  
Todd Ferguson  
John Hair  
Mark McGlashen  
Diane Rhines  
Kathleen Sudia

**MEMBERS ABSENT:** Doug Theodoroff

**ADMINISTRATION:** Eric Lieske, Superintendent of Schools  
Kevin Brown, Assistant Superintendent  
Leslie Young, Director of Business Services

**OTHER GUESTS:** Gary Gould, Matthew Smith, Granger Stefanko

### **ORDER OF BUSINESS:**

**CALL TO ORDER:** The meeting of the Davison Board of Education was called to order by President Kathleen Sudia at 7:00 pm in the Cardinal Center Board Room.

**PLEDGE OF ALLEGIANCE:** The pledge of allegiance was led by President Kathleen Sudia.

**ROLL CALL:** Robin Ricica read the roll. Members present: Karen Conover, Todd Ferguson, John Hair, Mark McGlashen, Diane Rhines, and Kathleen Sudia.

**APPROVAL OF AGENDA:** Moved by Karen Conover, supported by Diane Rhines, to approve the agenda as presented. The motion was carried with a vote of 6-yes, 0-no.

**APPROVAL OF CONSENT AGENDA:** Moved by John Hair, supported by Mark McGlashen, to approve the consent agenda which included items 1-4 below:

1. **Approval of Minutes:** Approval of the open session minutes for the previous special meeting of June 25, 2018. Approval of the minutes for committee meetings held since the June 25, 2018 special board meeting.

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2. **Approval of Bills for Payment:** Approval of payment of the bills for June 23 through July 12:  
AP-Pooled Cash: General Fund, DCER Fund, DTV  
Fund, Food Service Fund, and Student Activity Fund   \$ 1,224,949.17
3. **Treasurer's Report:** Approval of the Treasurer's Report for the month of June.
4. **Monthly Personnel Report:** Approval of personnel activity for the period of June 1 through July 11, 2018.

The motion was carried with a vote of 6-yes, 0-no.

### **COMMUNICATIONS:**

**From the Public:** Visitors were welcomed and invited to address the Board.

**Correspondence:** There was no correspondence to be read.

### **ACTION ITEMS:**

**AUTHORIZATION OF BANKS TO SERVE AS DEPOSITORIES OF SCHOOL BOND MONIES FOR INVESTMENT PURPOSES:** Moved by Karen Conover, supported by Todd Ferguson, that the following financial institutions serve as depositories of school bond monies for investment purposes for the 2018/2019 fiscal year:

- 1) Huntington Bank
- 2) Hantz Bank
- 3) Fifth/Third Bank
- 4) JP Morgan Chase Bank
- 5) Bank of America
- 6) Michigan School District Liquid Asset Fund Plus
- 7) Oxford Bank
- 8) Chemical Bank
- 9) Flagstar
- 10) The State Bank
- 11) PNC
- 12) Eastern Michigan Bank

There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

**RENEWAL OF ACCOUNTS WITHIN THE ABOVE ENUMERATED DEPOSITORIES:** Moved by Mark McGlashen, supported by John Hair, to approve the following enumerated accounts.

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**ACCOUNT  
NUMBERS**

230007792807	JPM Chase Bank	AP Pooled Checking
230007792765	JPM Chase Bank	Payroll Checking
235000562761	JPM Chase Bank	Building & Site Sinking Fund
235000562779	JPM Chase Bank	Debt Retirement Fund
230007680564	JPM Chase Bank	DCS Employee Flexible Spending
235001284100	JPM Chase Bank	DCS Cardinal Shop
000211862206	JPM Chase Bank	2013 Bond Purchase
01388317029	Huntington Bank	Payroll Clearing Account
200872	MILAF + MAX Class	General Fund - Investment Account
221395	MILAF + MAX Class	Scholarship Trust Fund

There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

**AUTHORIZED SIGNATURES:** Moved by Karen Conover, supported by Todd Ferguson, to authorize the President, Secretary and Treasurer to sign all district checks upon the various accounts of the district, either by personal signature or facsimile. The motion was carried with a vote of 6-yes, 0-no.

**DELEGATION OF TREASURER'S DUTIES:** Moved by Todd Ferguson, supported by Diane Rhines, to authorize the delegation of all day-to-day duties of the Treasurer identified in Board Policy 0171.4 to the Director of Business Services. The motion was carried with a vote of 6-yes, 0-no.

**DELEGATION OF INVESTMENT DUTIES:** Moved by Karen Conover, supported by Todd Ferguson, to approve the resolution to authorize the Treasurer to invest surplus funds of the district and to authorize delegation of this duty to the Superintendent and/or Director of Business Services. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

**AUTHORIZATION TO NEGOTIATE LOANS AND OTHER FINANCIAL**

**TRANSACTIONS:** Moved by Mark McGlashen, supported by John Hair, to adopt the following resolution:

*"That the board president, superintendent of schools, and/or director of business services are authorized, on behalf of, and in the name of the Davison Community Schools to negotiate and process loans and financial accommodation forms."*

The motion was carried with a vote of 6-yes, 0-no.

**APPROVAL OF 403(b) TSA VENDORS – INVESTMENT PROVIDERS LIST:** A copy of the 2018/2019 investment provider listing for the school district's 403(b) Tax Sheltered Annuity plan was provided. Moved by John Hair, supported by Todd Ferguson, to approve the 403(b) Vendor listing for the 2018/2019 school year. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

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**SCHOOL ATTORNEYS:** Moved by Karen Conover, supported by Todd Ferguson, that the Board approve the continuation of its affiliation with the law firms of Thrun Law Firm of Lansing, J. David Karr of Davison, Dean & Fulkerson of Troy and Secrest Wardle of Farmington Hills. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

**APPROVAL OF DISTRICT AUDITORS:** Moved by Mark McGlashen, supported by John Hair, that the Board approve the continuation of its affiliation with Yeo and Yeo to conduct our financial audits. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

**MHSAA MEMBERSHIP APPROVAL:** Each year the Board is asked to renew the district's membership in the Michigan High School Athletic Association. This membership is voluntary and free of cost, but is necessary in order for our athletic teams to be eligible to participate in MHSAA-sponsored tournaments. Moved by Todd Ferguson, supported by Diane Rhines, to approve district membership in the Michigan High School Athletic Association for 2018/2019. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no. (A copy of the resolution follows the official minutes.)

**MASB MEMBERSHIP AND THE MASB'S LEGAL TRUST FUND APPROVAL:** It was recommended to approve the renewal notice for our membership in the MASB and the MASB's Legal Trust Fund. This year's fee for these associations will be \$7,725 for the school district membership. Membership in both groups is voluntary. The legal trust fund entitles us to possible financial assistance if we become involved in a legal issue which has significant ramifications for school districts in general. Moved by Karen Conover, supported by John Hair, to approve the renewal for membership in the MASB and the MASB's Legal Trust Fund for the 2018-2019 school year. There was discussion and questions were answered. The motion carried with a vote of 6-yes, 0-no.

**ANNUAL SAGINAW VALLEY LEAGUE MEMBERSHIP APPROVAL:** It was recommended that the Board confirm our district's intention to continue membership in the Saginaw Valley League for the 2018/2019 school year. Moved by Mark McGlashen, supported by Todd Ferguson, to continue membership in the Saginaw Valley League for 2018/2019 school year. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

**APPROVAL OF POLICIES FOR THE FIRST READING:** The Board Policy & Planning Committee recommended approval of the following policies for the first reading:

0100	Definitions
7530	Lending of Board Owned Equipment
7540	Technology
7540.02	Web Accessibility, Content, Apps and Services
7540.03	Student Technology Acceptable Use and Safety

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7540.04	Staff Technology Acceptable Use and Safety
7540.05	District Issued Staff E-Mail Account
7540.06	District Issued Student E-Mail Account
7542	Access to District Technology Resources Information Resources from Personal Communication Devices
7543	Utilization of the District's Website and Remote
7544	Use of Social Media
8321	Criminal Justice Information Security
0143.1	Public Expression of Board Members
1421/3121/4121	Criminal History Record Check
3122.01/4122.01	Drug-Free Workplace
4139	Support Staff Discipline
4140	Support Staff Termination and Resignation
4162	Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety Sensitive Functions
5111	Eligibility of Resident/Nonresident Students

Moved by Karen Conover, supported by John Hair, to approve the first reading of the recommended policies. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

**APPROVAL OF SPECIAL EDUCATION PARENT ADVISORY COMMITTEE MEMBER:**

Pursuant to the Genesee Intermediate School District Special Education Mandatory Plan, the term of our Parent Advisory Committee member expired on June 30, 2018. It is time for the Board to nominate a parent representative for the next three-year term beginning July 1, 2018. Davison parent, Dr. Megan Strauchman-Morningstar, was recommended for appointment. Moved by John Hair, supported by Diane Rhines, to appoint Dr. Megan Strauchman-Morningstar to serve as representative for the Special Education Parent Advisory Committee for the next three-year term through June 30, 2021. The motion was carried with a vote of 6-yes, 0-no.

**ACCEPTANCE OF CONTRIBUTIONS:** Moved by Karen Conover, supported by John Hair, to gratefully accept the following contributions and to direct the superintendent to express the Board's gratitude in writing:

- Richfield United Methodist Church donated snacks, school supplies, hats and gloves to Siple Elementary. The donations will be used to help support our community in need.
- Nikki DeVary donated music learning theory resources, assorted CD's and music books to the Davison Music Program. The donation will be used to enhance music instruction and student learning.
- The Optimist Club of Davison made a monetary donation to the high school baseball program. The donation will be used to help purchase safety screens.

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The motion was carried with a vote of 6-yes, 0-no.

**INFORMATIONAL ITEMS:**

**From our Superintendent:**

- The Gates traveling library, along with Principal Theresa Wendt and several staff members, made six stops on the south end of the district today distributing books to approximately 270 students. I was fortunate to join the library during their last stop at Gates Elementary and see their excitement.
- The warm and dry weather has been perfect for the Gates Elementary parking lot project. We are working with the drain and road commission on some additions such as detention areas and drainage. DCC has informed Phil Thom that the project is currently ahead of schedule.
- The Hahn/Middle School media center has gone nearly untouched for 20 years, but this summer the media center is getting a needed upgrade.

**Other Matters Which May Properly Come Before the Board (From Board members):**


- There were no comments made by the Board of Education.

**Future Meeting Dates:**

Next Regular Meeting: Monday, August 8, 2018  
7:00 pm  
Cardinal Center Board Room  
1490 N. Oak Road  
Davison, MI 48423

**ADJOURNMENT:** Moved by Karen Conover, supported by John Hair, to adjourn the meeting at 7:32 pm. The motion was carried with a vote of 6-yes, 0-no.

Respectfully submitted:

  
Karen Conover, Secretary  
Davison Board of Education