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DAVISON COMMUNITY SCHOOLS

Board of Education

Monday, June 27, 2016

7:00 p.m.

Davison High School Athletic Meeting Room

MINUTES

MEMBERS PRESENT: Karen Conover
Lawrence Finkbeiner
Dale Green
Andrew Hall
Mark McGlashen
Kathleen Sudia

MEMBER ABSENT: Kim Lindsay

ADMINISTRATION: Eric Lieske, Superintendent
Kevin Brown, Assistant Superintendent
Leslie Young, Director of Business Services

OTHER GUESTS: Jennifer Mieslik

ORDER OF BUSINESS:

CALL TO ORDER: The regular meeting of the Davison Board of Education was called to order by President Kathleen Sudia at 7:00 pm in the Cardinal Center Board Room.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by President Kathleen Sudia.

ROLL CALL: Kathy LaFeldt read the roll. Members present: Karen Conover, Lawrence Finkbeiner, Dale Green, Andrew Hall, Mark McGlashen and Kathleen Sudia. Member absent: Kim Lindsay

APPROVAL OF AGENDA: Moved by Karen Conover, supported by Andrew Hall, to approve the agenda as presented. The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF CONSENT AGENDA: Moved by Larry Finkbeiner, supported by Dale Green, to approve the consent agenda which included items 1-3 below:

1. **Approval of Minutes:** Approval of the open and closed session minutes for the previous regular meeting of June 13, 2016. Approval of the minutes for committee meetings held since the June 13, 2016 board meeting.

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2. **Approval of Bills for Payment:** Approval of payment of the bills for June 1 – 24, 2016:

AP-Pooled Cash: General Fund, DCER Fund, DTV
Fund, Food Service Fund, and Student Activity Fund \$ 992,842.88

3. **Final Amendments of 2015/2016 General Fund, School Service Fund, Debt Retirement Fund, and Capital Projects Fund:** Approval of a final revision of the 2015/2016 General Operating Fund, School Service Special Revenue Fund, Debt Retirement Fund, and Capital Projects Fund budgets, reflecting minor recent adjustments in revenues and expenditures.

The motion was carried with a vote of 6-yes, 0-no.

COMMUNICATIONS:

From the Public: Visitors were welcomed and invited to address the Board. There was no response from the public.

Correspondence: There was no correspondence to be read.

ACTION ITEMS:

RESOLUTION TO BORROW: It is necessary annually at this time for the district to borrow funds in anticipation of state aid which will be received later in the year. Mrs. Young prepared a cash flow analysis using preliminary revenue figures furnished by the Michigan Department of Education that reveals the need to borrow \$3.75 million. A summary memo from Mrs. Young and a resolution drawn by Attorney Matthew Hiser of Thrun Law Firm was presented. Moved by Karen Conover, supported by Mark McGlashen, to approve the resolution to borrow \$3.75 million. The motion was carried with a vote of 6-yes, 0-no. (A copy of the resolution follows the official minutes.)

APPROVAL OF TAX RATE: Leslie Young reviewed information regarding tax rate certification for the coming year, and invited members of the Board and the audience to ask questions under the Truth in Taxation requirements. The Board had questions and no one in the audience chose to speak. Moved by Mark McGlashen, supported by Dale Green, to request collection of 2016 property taxes at the following rates:

<i>Non-Primary Residency Exemption Properties for operating purposes</i>	<i>17.7606 mills</i>
<i>Commercial Personal Properties for operating purposes</i>	<i>5.7606 mills</i>
<i>Extra voted for Sinking Fund</i>	<i>1.3933 mills</i>
<i>Extra voted Debt Refunding 2003 (refunded 2012)</i>	<i>1.6200 mills</i>
<i>Extra voted Debt Refunding 2003 (refunded 2013)</i>	<i>.0500 mills</i>
<i>Extra voted Debt Service 2013</i>	<i>.9000 mills</i>

There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no. (A copy of the documents follows the official minutes.)

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ADOPTION OF 2016/2017 BUDGETS: The Finance Committee has reviewed and discussed the budgets for the 2016/2017 school year. These were reviewed by Leslie Young and recommended for adoption. Mrs. Young invited members of the Board and the audience to ask questions. There was discussion from the Board and questions were answered. No one in the audience chose to speak. Moved by Andrew Hall, supported by Karen Conover, to approve the following 2016/2017 budgets: (1) the General Operating Fund; (2) the School Service Fund; (3) the Debt Retirement Fund; and (4) the Building and Site Sinking Fund. The motion was carried with a vote of 6-yes, 0-no.

MEMBERSHIP IN THE MASB AND THE MASB'S LEGAL TRUST FUND:

Communication was received regarding the 2016/2017 membership renewal in the MASB and the MASB's Legal Trust Fund. This year's fee for these associations will be \$7,203 for the school district membership and \$395 for the legal trust fund annual renewal contribution totaling \$7,598. Moved by Karen Conover, supported by Dale Green, to renew Davison's membership in the MASB and the MASB's Legal Trust Fund as indicated above. The motion was carried with a vote of 6-yes, 0-no

APPROVAL OF DAVISON HIGH SCHOOL VARSITY CHOIR TRIP:

Approval of the overnight trip requested for the DHS Varsity Choir students to travel to Chicago, Illinois to sing in the Orchestra Hall at Symphony Center, home of the Chicago Symphony Orchestra on March 17 -19, 2017. Moved by Karen Conover, supported by Larry Finkbeiner, to approve the high school varsity choir student trip as requested. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF CAFETERIA UPGRADES AT DAVISON HIGH SCHOOL: Planning has taken place to design new serving lines in the Davison High School cafeteria to better meet the high volume of students purchasing meals. Director of Operations Phil Thom received bids to purchase the new cafeteria equipment. The three bids along with a memorandum from Mr. Thom were provided recommending approval of the low bid from Stafford-Smith Inc. in the amount of \$103,004. Moved by Mark McGlashen, supported by Andrew Hall, to approve the equipment purchase as recommended for the Davison High School cafeteria. There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

APPROVAL OF FINANCING FOR CAFETERIA UPGRADES: Director of Operations Phil Thom has been working with Chartwells Dining Services to upgrade cafeteria equipment at Davison High School. We have secured interest free financing in the amount of \$125,000 from Chartwells/Compass Group to purchase this equipment to be amortized over five years. A memorandum, amendment and amortization schedule was provided from Phil Thom recommending approval to enter into an interest free loan with Chartwells/Compass Group for the amount of \$125,000. Moved by Karen Conover, supported by Andrew Hall, to approve the financing for the Davison High School cafeteria upgrades in the amount of \$125,000. The motion was carried with a vote of 6-yes, 0-no.

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ACCEPTANCE OF CONTRIBUTIONS: Moved by Larry Finkbeiner, supported by Karen Conover, to gratefully accept the following contributions and to direct the superintendent to express the Board's gratitude in writing:

- Amanda George, a 2015 graduate, donated an Alto Saxophone and marching band shoes to the Davison High School Instrumental Music Program. The items will allow an opportunity for students to learn to play and participate in the instrumental music program without having to provide the added costs associated with it.
- Retired teacher Susan Hough and her husband Bruce donated a \$340 Marching Band Camp Scholarship to the Davison High School Instrumental Music Program. This scholarship will cover the cost for one student to attend the 2016/2017 Marching Band Camp.

The motion was carried with a vote of 6-yes, 0-no.

INFORMATIONAL ITEMS:

Other Matters Which May Properly Come Before the Board (From Board members):

- The Board of Education made comments.

Future Meeting Date:

Next Regular Meeting: (Organizational Meeting of the District)

Wednesday, July 13, 2016
7:00 pm
Cardinal Center Board Room
1490 North Oak Road
Davison, MI 48423

ADJOURNMENT: Moved by Karen Conover, supported by Andrew Hall, to adjourn the meeting at 7:30 pm. The motion was carried with a vote of 6-yes, 0-no.

Respectfully submitted:

Karen D. Conover, Secretary
Davison Board of Education