

## Employee Handbook Receipt

- Please print this page
- Complete it
- Return it to your building secretary

I, (Print Name Clearly) \_\_\_\_\_  
acknowledge receipt of the 2022-23 Employee Handbook for  
Davison Community Schools found on the Davison website.

To access the handbook, go to: [www.davisonschools.org](http://www.davisonschools.org) and:

- Hover over “Staff” tab
- Click on “More” (at the bottom of the list)
- Click on “Documents & Forms”
- Click on “2022-23 Employee Handbook” under  
*Curriculum/Personnel*

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building

This document will be kept in your personnel file as proof that you received an online copy of the Employee Handbook.